

Job Announcement

PROFEL is the **European Association of Fruit and Vegetable Processing Industries**.

As part of the Brussels team, **PROFEL is recruiting a junior Scientific and Regulatory Affairs Manager**.

The junior Scientific and Regulatory Affairs Manager monitors policy and regulatory developments on issues related to food science, regulatory affairs and food legislation in the different areas of interest to the fruit and vegetable processing sectors, such as nutrition, labelling, hygiene and microbiological safety, contaminants and plant protection products. The Scientific and Regulatory Affairs Manager completes a dynamic team of four. He/she supports the team across a wide range of tasks and interacts with member organisations and company experts.

Main assignments:

- Monitor and analyse EU policies and legislation relevant to the food industry sector, primarily in the field of food science and food legislation and provide sound analysis and timely advice to the senior management and/or members regarding possible impact for the sectors
- Support the management of PROFEL's Technical and Legislative Committee and a number of working groups, including drafting of agendas, meeting reports, and maintaining regulatory issue trackers up-to-date
- Participate in external stakeholder platforms and working group meetings
- Provide support with the day-to-day running of the associations' secretariat and regular services to members such as handling members' queries, document distribution via the members' extranet, contributions to news briefs
- Establish and maintain good working relationships with key stakeholders of the sector and relevant administrators in the EU Institutions, especially the European Commission and European Parliament
- Participate in the share of administrative tasks: updating address lists, uploading documents, event administration

Profile:

- Education at Bachelor or Master level, ideally in food technology, food science, agronomy, bioengineering, bioscience, nutrition, or similar with strong interest in EU regulatory affairs
- First relevant experience in the food industry, and/or in EU affairs or a European trade association is a definite plus
- Excellent written and spoken command of English. Knowledge of another EU language is a plus.
- Strong analytical skills in data collection and interpretation
- Service-oriented attitude towards members
- Strong interpersonal and intercultural skills
- Strong organisational skills, thorough and with attention to detail, and the ability to work independently
- Right to work in Belgium

Offer

- Multifaceted role covering various aspects of food legislation, European policy making and trade association management
- A full-time position based in Brussels, predominantly physical presence in the office with the option of regular teleworking

- A small and cooperative team structure providing room for career growth
- A salary package according to experience and fringe benefits

To apply, please send your CV (max 2 pages, incl. name and contact details for a person who could provide a reference) and motivation letter (max 1 page) to: profel@profel-europe.eu mentioning “Application Scientific & Regulatory Affairs Manager” in the subject of your e-mail.

Applications are open until 21 October 2024. Only shortlisted candidates will be contacted.

*PROFEL is the **European Association of Fruit and Vegetable Processing Industries**, representing around 400 companies in 11 European countries that produce canned and frozen vegetables, dried vegetables, canned deciduous fruit, jams and fruit preserves and frozen fruit. The purpose of the European association is to align industry on the needs of the sector and its positions, to represent the sector at EU level and promote an understanding of the industry towards all stakeholders, and to prepare the sector and its members for changes.*